

The LSRS is looking for a

Project Facilitator & Communication Expert (m/f/d)

to join Trust & Society's Innovation Lab, a dynamic initiative within the Global Network on Trust, dedicated to bridging the gap between cutting-edge trust research and real-world applications.

About LSRS: the Luxembourg School of Religion & Society is an institution whose mission is to bring together researchers from different disciplines, nationalities, religious (and non-religious) affiliations to work together on projects of social importance.

About Trust & Society: [Trust & Society](#) (T&S) is a ground-breaking research network based at the Luxembourg School of Religion & Society (LSRS). T&S connects trust scholars across various disciplines with practitioners, policymakers, and religious leaders to address the complex crises of trust being faced today. The LSRS aims to bring together researchers from diverse backgrounds, fostering collaboration on socially impactful projects.

The Innovation Lab: The lab is composed of practitioners and academics from different fields, religions, and areas of expertise. They work in groups engaged in innovating trust research and developing projects while simultaneously analyzing and developing methodologies based on the group experience itself. The groups work as social experiments; creating new knowledge together, they analyze the processes of that knowledge creation. The labs aim to generate new projects designed by their members, actively engaging society members in meaningful initiatives.

Your mission

As a **Trust & Society Project Facilitator & Communication Expert**, you will play a pivotal role in fostering collaboration among diverse individuals, steering innovative projects, and shaping a new culture of interdisciplinary research.

You will manage a lab that:

- Focuses on developing participant-defined projects, fostering interdisciplinary collaboration.
- Acts as a source for generating new research topics, methods, and collaboration approaches.
- Encourages innovation, transformation, and a distinct research culture.
- Develops training methods and grows over time.
- Demonstrates agility by identifying projects or groups that yield desired outcomes and takes action in a timely manner for those who don't, ensuring resource optimization and strategic focus.

Mains accountabilities:

- As Facilitator (70%): Administrative duties, identifying opportunities, networking, project management, participant recruitment, progress monitoring, and tool dissemination. Building and evolving the lab's methodology. Creating new projects and experiences to continue observing, learning, applying and adapting the methodology. Developing new tools and teaching the methodology in schools, companies, NGOs, projects.
- As Moderator (30%): Planning and facilitating lab meetings, observing recordings, providing feedback, and ensuring common understanding. Planning subsequent meetings.



- Following up and assessing the outputs of lab projects and consolidating this assessment into actionable feedback (Monitoring, Evaluation & Learning).
- Leveraging their background in the non-academic sector to liaise with practitioners in different fields, identifying new opportunities for the lab groups.
- Creating and securing the space for dialogue: the candidate is considered the “architect” or “engineer” of the space for dialogue.
- Using different forms of steering and management as well as different techniques to foster: participation, dialogue, and creativity.
- Managing several projects at once and develop new ones on-the-go.

Requirements for the position:

- A master’s degree in communication (or other relevant field).
- At least 5-10 years of relevant work experience in Communication, project management or Business Development.
- Proficiency in at least two languages, with English as a must. German or French desirable.
- Ability to unite and lead teams from diverse backgrounds, fostering collaboration and mutual learning.
- Business acumen and a keen eye for innovation opportunities.
- Exceptional soft skills, including empathy, active listening, discernment, and emotional intelligence.
- Self-reflective mindset and the ability to question effectively and respectfully.
- Capability to translate technical concepts to a broader audience.
- Proven facilitation of discussions and partnerships.
- Capacity to “read the room” and keep the group focused and on task, encouraging open dialogue.
- Natural capacity to interact with people from different cultures, backgrounds, and fields.
- Ability to create a safe environment where people can genuinely express themselves and change can emerge without frustration from the group.

Considered Assets:

- Startup experience.
- Psycho-socio background.
- Understanding of academia.
- Project and change management experience.
- Innovation background.
- Extensive network in the Greater Region (Luxembourg, Germany, Belgium, France) and abroad.

What we offer:

- Immediate entry, full-time position starting with a fixed term contract of 2 years with the possibility of extending for the entire duration of the project.
- Flexible working hours, home working
- Travel, both within Europe and internationally, is an integral component of this role, providing exciting opportunities for global exposure and collaboration.

For more information, you can contact: office@trustandsociety.net

If you are interested, please send your application (cover letter and CV) until March 15th 2024 by e-mail to the following e-mail address: rh@cj23.lu, to be considered for this position.